March 9, 2018

To Whom It May Concern

John David has been known to me since he started working as a secretary in our organization. Ever since, I have seen him grow up to be a patient, responsible and compassionate staff, who looks out for another people’s interest more than his own.

While John was a trainee in this organization, he helped me with a lot of volunteer projects, including providing his services for the firm for an entire summer. The dedication with which he serves people is incredible, and I find him to be a pleasure to talk to, as he is exceptionally insightful.

Throughout his employment, I’ve been extremely impressed by John’s skill in his chosen career & his ability to put his skill to practice. He’s an extremely strong communicator which has helped us to nurture our existing customers

He is dependable, responsible, honest, and courteous, and by far the most dedicated person that I have come across. On many occasions, I have seen both new and old staffs asking for his advice on specific areas, as his wisdom is as exceptional as he is.

Having always displayed a high degree of integrity, responsibility, and ambition, I have personally been intrigued and impressed by his stance on life. I am sure that he will be an asset to any organization, and I am happy to give him my wholehearted endorsement. If there is any additional information that you need about John, please feel free to contact me.

Sincerely,

(Sign Here)

Mercy Johnson